

## Rio Grande Valley MPO Project Request Form

- New project
- Revision or addition to an approved project

Is the decision-making/governing body of your agency committed to this project?

Local Government (LG) Agency Risk Assessment Score

TxDOT's Local Government (LG ) Agency Risk Assessment Guidance:

<https://ftp.txdot.gov/pub/txdot/lgp/funding/guidance.pdf>

Will the sponsoring agency be the project manager of this project? Choose an item.

Has TxDOT certified the procurement process for your agency? Choose an item.

Project Name:

Project Description:

Project Limit From (North/West):

Project Limit To (South/East):

### ***Regionally Significant Roadway (23 CFR § 450.104)***

A regionally significant project is a transportation project (other than projects that may be grouped in the TIP and/or STIP, or exempt projects as defined in EPA's transportation conformity regulation (40 CFR part 93)) that is on a facility which serves regional transportation needs (such as access to and from the area outside the region; major activity centers in the region; major planned developments such as new retail malls, sports complexes, or employment centers; or transportation terminals) and would normally be included in the modeling of a metropolitan area's transportation network. At a minimum, this includes all principal arterial highways and all fixed guideway transit facilities that offer a significant alternative to regional highway travel.

Rio Grande Valley MPO Project Request Form

Describe the relationship of this project to the definition of Regionally Significant Roadway or exempt projects:

Describe the need and purpose of this project:

Agency Comments:

What type of funds are being requested?

- Requesting Highway/Roadway funds for this project/program (FHWA, State, and/or Local funds)
  
- Requesting Transit funds for this project/program (FTA, State, and/or Local funds)

Let Year:

Type of Project:

Federal Functional Classification:

- On-State System Road
- Off-State System Road
- Capacity Project

Number of Existing Lanes:	Number of Projected Lanes:	Number of Miles:
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County:	Municipality:
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Project Sponsor:

Note: the "Project Sponsor" field must include the person responsible for developing the project and **MUST** have the LGPP 101 training certification.

**Project Selection Process**

Will this project achieve a significant reduction in traffic-related fatalities or serious injuries?

Yes. No.

If yes, please provide link or attachment with supporting data at the end of this document.

Is this project from an updated comprehensive plan, thoroughfare plan, resilience plan, capital improvement plan, or feasibility or corridor study? Yes. No.

If yes, please provide link or attachment at the end of this document.

Is this project on the National Highway System (NHS)? Yes. No.

View the Statewide Planning Map [here](#)

If no, please describe the project's relationship to the NHS (ex: connects, runs parallel, etc.)

How does this project address congestion, mobility, accessibility, and reliability of the NHS?

**National Goals**

FHWA Guidance on the National Goals: [link here](#)

RGVMPO Transit Asset Management (TAM) and Public Transportation Agency Safety Plan (PTASP): [link here](#)

Does this project address Safety? If yes, please explain.  Yes.  No.

Does this project address Infrastructure Condition? If yes, please explain. Yes.  No.

Does this project address Congestion Reduction? If yes, please explain. Yes.  No.

Rio Grande Valley MPO Project Request Form

Does this project address System Reliability? If yes, please explain. Yes. No.

[Empty text box for System Reliability explanation]

Does this project address Freight Movement and Economic Vitality? If yes, please explain.

Yes.  No.

[Empty text box for Freight Movement and Economic Vitality explanation]

Transit Only: Does this project address Transit Asset Management (TAM)? If yes, please explain. Yes. No.

[Empty text box for Transit Asset Management explanation]

Transit Only: Does this project address the Public Transportation Agency Safety Plan (PTASP)? If yes, please explain. Yes. No.

[Empty text box for PTASP explanation]

Does this project address Reduced Project Delivery Costs? If yes, please explain. Yes. No.

[Empty text box for Reduced Project Delivery Costs explanation]

**Congestion Management Process (23CFR450.322)**

The RGV MPO addresses congestion management through a process that provides safe and effective integrated management and operation of the multi-modal transportation system, based on a cooperatively developed and implemented metropolitan-wide strategy. The development of a congestion management process should result in multi-modal system performance measures and strategies that can be reflected in the metropolitan transportation plan and the TIP. A congestion management plan must develop regional goals to reduce vehicle-miles traveled during peak commuting hours, identify existing public transportation services and commuter programs that support access to jobs in the region, and implement projects and programs that pursue the regional goals to reduce congestion and increase accessibility and reliability of the transportation system. View the RGV MPO's [CMP here](#).

Is this project addressing congestion?  Yes.  No.

If yes, please provide analysis from corridor study or similar that demonstrates the project will address congestion at the end of this document.

What CMP strategies will be incorporated, if any?

[Empty text box for CMP strategies]

Rio Grande Valley MPO Project Request Form

Does this project add roadway capacity? If yes, please explain.  Yes.  No.

NOTE: Significant capacity-adding projects impact regional or corridor travel patterns. Project descriptions typically include a new roadway or bypass, major or minor road-widening to add additional through lanes on an existing highway, major roadway reconstruction, or adding capacity to a corridor by improving many related intersections.

***\*\*TRANSIT ONLY\*\****

FTA Funding Category:

Section ID:

Apportionment Year:

Program Year:

Transportation Development Credits Award Amount:

Transportation Development Credits Award Date:

Transportation Development Credits Amount Requested:

Project type:

***Project Readiness Elements***

If your project is within the next ten (10) years, information on the Project Readiness elements is required.

“Overall” estimate of Preliminary Engineering (PE)? Examples include: Project Initiation/Planning, Initial Design, Environmental Document, PS&E, etc. Progress:

General comments:

**Schematic:**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Environmental Document Type:**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Plans, Specifications, & Estimates (PS&E)**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Right of Way (ROW) Maps**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Right of Way (ROW) Acquired**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Please include number of potential properties to be acquired.

**Utilities**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Public Involvement**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**District Review**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Advance Funding Agreement (AFA)/Local On System Improvement Project Agreement (LOSA)**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Procurement Process**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Federal Project Authorization and Agreement (FPAA)**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Let Date**

Comments:

**Construction End Date**

Comments:

**Preliminary Engineering End Date**

Comments:

**Open to Public**

Comments:

**Transit \*ONLY\***

**FTA Transfer Process (if applicable)**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Execution**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Active**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Contract Excluded for Bus Purchase**

Estimated Start Date:

Estimated End Date:

Progress:

Respective Agency:

Comments:

**Bus Delivery Date**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

**Other**

Estimated Start Date:

Estimated End Date:

Progress:

Responsible Agency:

Comments:

***TxDOT Review***

Have the above dates been reviewed by TxDOT?

**Yes.**

**No.**

Reviewed by:

Agency:

Date Reviewed:

***Project Phases***

Only checked phase(s) below will be considered for funding (Year of Expenditure Cost). If a phase has been or will be completed with local funds, please do not check that phase. Please enter cost information for each phase checked.

What phase(s) will be considered for funding?

- |  |   |
|--|---|
| <input type="checkbox"/> Non-Construction        | <input type="checkbox"/> Construction Engineering |
| <input type="checkbox"/> Construction            | <input type="checkbox"/> Environmental            |
| <input type="checkbox"/> Preliminary Engineering | <input type="checkbox"/> Right of Way             |
| <input type="checkbox"/> FTA Transfer Requested  |   |

***Year of Expenditure (YOE) and Total Project Cost Information***

All costs should account for inflation within TIP years. Beyond TIP years, inflation will be applied. For Total Project Cost, include all cost, whether it is a phase of the project or not.

Construction Subtotal:

Non-Construction Project:

Construction:

Rio Grande Valley MPO Project Request Form

Construction Engineering (CE):

Contingencies:

Potential Change Order:

Preliminary Engineering (Check PE phase above):

Indirects:

Right-of-Way (Acquisition & Utilities; please check R phase in previous section):

FTA Transfer (please check FTA phase in previous section):

Total Project Cost:

Is the sponsor paying for 100% of PE?

Is the sponsor paying for 100% of the ROW and utility relocation?

Is this decision-making/governing body committed to the local/state share (match)?

Attach Project Schedule, Financial Summary, and Resolution to this project request form at the end of the document (see page 13). **NOTE: These documents are REQUIRED for your project to be properly considered for funding.**

**Project Funding**

Is there a request for MPO funds? (Note: for long range planning (beyond the TIP years) funding categories may not be identified; MPO will make final recommendation)? Yes. No.

Please attach a Year of Expenditure (YOE) Project Cost Estimate to the end of this document.

Year of Expenditure (YOE) Cost:

Funding Source 1: Fiscal Year: Funding Category:

Federal Share:

Local Share:

Rio Grande Valley MPO Project Request Form

Local Contribution Beyond Local Share:	State Share:
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Funding Source 1- Total Share:
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Funding Source 2:	Fiscal Year:	Funding Category:
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Federal Share:	Local Share:
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Local Contribution Beyond Local Share:	State Share:
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Funding Source 2- Total Share:
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Funding Source 3:	Fiscal Year:	Funding Category:
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Federal Share:	Local Share:
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Local Contribution Beyond Local Share:	State Share:
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Funding Source 3- Total Share:
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If there are more funding categories involved in this project, please attach documentation at the end of this document detailing the above information for each additional funding category. e.g. Earmark

Total Funding:	Total Local Contribution Beyond Local Share:
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Total Federal Share:	Total Local Share:
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Total State Share:	Total Funding:
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**Contact Information**

Responsible Person in Charge (RPIC): Name, Agency:

Phone Number:

Email Address:

**LGPP 101 Certification Completion Date**

Local Project Manager: Name, Agency:

Phone Number:

Email Address:

**LGPP 101 Certification Completion Date**

State Project Manager: Name:

Phone Number:

Email Address:

Sponsor: Name, Agency:

Phone Number:

Email Address:

Other: Name, Agency:

Phone Number:

Email Address:

**Additional Attachments**

Please attach any supporting/required documents, such as Project Schedule, Financial Summary, Resolution, etc. Submitting these supporting documents via email is also an option. This form does not guarantee the funds requested nor the approval of the project in the MTP/TIP.

**Final Signature**

By signing this Project Request Form, you certify that the project description and limits are within the scope of work of the project. If the "Signed By" field is blank, the form will not be accepted.

Signed by:

Date: